

TO: The Families of Lee Elementary School
FROM: Michelle Stone, Project Leap President
DATE: 02 February 2010

PROJECT LEAP'S 2009 "LEAP TO EXCELLENCE DINNER & AUCTION" POST-EVENT REPORT

Dear Families, Friends, Teachers and Staff of Lee Elementary School,

I am incredibly pleased to present you with the Final Post-Event Report from our 2009 "Leap to Excellence Dinner & Auction", attached here. This document is to allow you to see how your donations were used to create an extraordinary event with the ultimate outcome to meet our school's extensive technology goals for the upcoming 2010 – 2011 school year.

That said....TOGETHER, WE DID IT!!!!

Project Leap's objectives were to support the Lee Elementary School Site Council's approved Prioritized Goals specifically related to technology needs and support. One of those important goals was to continue to pay the salary of our part-time credentialed Media Center (TOSA) Teacher (Mrs. Melissa Chambers).

This year we also wanted to provide monetary support for a second (and much-needed!) second MIND computer lab in the Media Center. **With your support, we raised not only enough money to keep our beloved Melissa Chambers for yet another school year, but we had enough money TO FUND THE ENTIRE \$10,736 COST for the new MIND lab....plus pay for additional renewals of MIND software and provide brand-new subscriptions for an amazing new online technology (that our teachers and kids just love) called "Brain Pop" and "Brain Pop Junior."**

Thank you for your generous donations of time, money, energy, and support...**YOU help make our school great!** Project Leap cannot provide these technology assets to our school without your continued support, and we are thankful to have amazing families here at Lee who continue to put our children and their education first.

Thank you for your continued support for our upcoming fundraising events, and we hope to see lots of new faces as we all jump in and work together to continue to support Project Leap, the Lee PTA and our school!

Warmest regards,

Michelle Stone

Michelle Stone
President, Project Leap

PLEASE NOTE AS YOU REVIEW THE REPORT: drinks, entertainment, and services at the event were purchased via "Punch Cards" in which boxes were marked according to the cost of the item or service. Items purchased with Punch Cards are reflected on page 2 of the report (within the box).

This detailed report was completed in an effort to help us determine an exact net cost for the auction and to also determine where we might be able to cut costs next year. Your feedback, input and ideas are requested and welcomed. Please email me directly at mboos13@aol.com. Look for a formal online survey in the next few weeks!

PROJECT LEAP'S 2009 "LEAP TO EXCELLENCE DINNER & AUCTION" POST-EVENT REPORT

Prepared by Michelle Stone, Project Leap President rev.1.14.10

COST CENTER DESCRIPTION	EXPENSES	PROFIT
● Raffle Tickets	\$153.64	\$1,515.00
● Grab Bags (TOTAL)	1,262.88	(marketing)
--Grab Bag Weekly Prizes (\$157.50)		
--Grab Bag Prizes (& bags) (\$1, 105.38)		
● Invitations (not including stamps)	0	0
● Decorations	368.99	0
● Postage (marketing letters, invites & thank you notes)	457.60	(marketing)
● Copying (TOTAL)	303.50	0
--Thank you notes (\$68.56)		
--Bid Sheets (\$234.94)		
● Facility Rental (TGIS for Betty H. Reckas Center)	11,056.38	0
● Auctioneer (Stokes Auction Group)	2,500.00	0
● Security (to watch tent during Live Auction)	80.00	0
● Tent Rental/Linens/Tables/Chairs/Props (Classic Party Rentals)	0	0
● Set-up/Break down Labor (Classic Party Rentals)	1,360.00	0
● Band/Equipment Rental: Mark Wood Entertainment	2,000.00	0
● Desserts (Rossmoor Pastries) (Donation Value: \$176.72)	176.72	0
● General Expenses/Supplies (TOTAL)	1,055.33	0
--Paper (\$197.12)		
--Misc. (\$511.38) (envelopes, signs, basket filler, office supplies, glue sticks, etc.)		
--Ribbon/cellophane (\$203.98)		
--Bid Paddles (\$142.85)		
● Volunteer Snacks/Drinks (day of event)	90.58	0
● Volunteer Dinner (day of event) (Richard Jones Pit BBQ) (Donation Value: \$195.53)	0	0
● Puppy (including 2 vet visits)	482.05	(450.00)
● School Marquee sales	0	700.00

PROJECT LEAP'S 2009 "LEAP TO EXCELLENCE DINNER & AUCTION" POST-EVENT REPORT – (PAGE 2)

COST CENTER DESCRIPTION	EXPENSES	PROFIT
● <u>DURING-EVENT PUNCH CARD SALES</u> (TOTAL)	\$1,059.86	\$3,754.00

▶ Liquor & Wine (donated by the Lofton/Friedrichs Family) (Donation Value: \$1,487.00)	0	PUNCH CARD
▶ Liquor/Jello Shots	185.95	PUNCH CARD
▶ Photo Booth (donated by Best Buy/Jennifer Kendrick)	0	PUNCH CARD
▶ RockBand (donated by The Kendrick Family)	0	PUNCH CARD
▶ Cigar & Scotch Bar	56.08	PUNCH CARD
▶ Spray Tattoo Parlor (West Coast Party)	300.00	PUNCH CARD
▶ Groovy Gear Store	451.77	PUNCH CARD
▶ Punch Card (printing of)	66.08	PUNCH CARD

● Nirve Bikes (for Silent Auction)	478.50	
● Auction Ticket Sales	0	10,415.00
● Table Centerpiece Raffle (wine bottles)	136.52	445.00
● 50/50 Raffle	0	285.00
● SILENT AUCTION (TOTAL)	0	32,245.00
● LIVE AUCTION (TOTAL)	0	8,200.00
● FUND THE NEED (TOTAL)	0	6,400.00
● "MINI-AUCTION" (done in 12/09) (TOTAL)	0	1,900.00

Summary:

TOTAL EXPENSES:	\$	23,022.57
TOTAL GROSS PROFITS:	\$	65,859.00

TOTAL NET PROCEEDS FROM 2009 AUCTION: \$ 42,836.43