



Dear Sirs:

Project L.E.A.P. is a non-profit, all volunteer, parent-run corporation established to benefit the students of Richard Henry Lee Elementary School in Los Alamitos, California. The California budget crisis is seriously affecting our community schools. The uncertain economic conditions and the school income reductions put at risk all of our valuable programs. Project L.E.A.P. was created to raise money and specifically fund programs that would otherwise be cut from our children's curriculum.

Project L.E.A.P. will present the Lee Elementary LEAP to Excellence Dinner and Auction. As a showcased event in the community and our primary fundraiser for the year, we ask for your assistance. All proceeds from the silent auction will be used to support school programs for the school year 2010-2011.

The following ways are some examples of how you can contribute to the success of our school:

- ❖ Merchandise donation
- ❖ Themed gift basket
- ❖ Donation of gift certificates
- ❖ Donation of services
- ❖ Monetary donation
- ❖ Advertising in the auction catalog
- ❖ One of a kind access or special tours
- ❖ Tickets to sporting events

This is a wonderful way to support a neighborhood school and the families who will patronize your business. As appreciation of your generous donation, your name will appear in our program as a philanthropic supporter of Lee Elementary School and will be circulated to the families of Lee's over 600 families. All donations are tax deductible.

Please feel free to contact me or the volunteer that forwarded you this letter for more information, or complete the reverse side of this letter. We will be collecting donations immediately; however, September 30, 2008 is the deadline. Donation certificates or merchandise can be mailed or I would be happy to make arrangements to pick up as well.

Thank you for your consideration of our request. If you have any questions, please do not hesitate to call me (888) 778-5690 or e-mail me at auktion@projectleap.org

Sincerely,

A handwritten signature in black ink, appearing to read 'Gail Iwashita'.

Gail Iwashita
LEAP to Excellence Auction Chair



Project LEAP presents...

LEAP TO EXCELLENCE DINNER & AUCTION

Dinner • Auction • Casino

Saturday November 14, 2009

DONATION AND SPONSORSHIP FORM

Please contact Project LEAP at www.projectleap.org or by calling (888) 778-5690 with any questions or comments.
Send completed forms to auction@projectleap.org or fax to (888) 778-5690 by 9/30/09 to ensure entry
into auction catalog, however donations will be accepted up until 11/13/09.

Donor Name/Organization: _____ Contact Person: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Other/Cell Phone: _____ Fax: _____

Email: _____ Web Address: _____

Item or Service donated: _____ Est. Value: \$ _____

Description (as you want it listed in auction catalog, what will make people want to bid on this item) Although every attempt will be made to use your description as submitted, Project LEAP reserves the right to make adjustments as needed. _____

Restrictions (# of people, expiration, etc) _____

- Actual Item included with form
- Donation is a Gift Certificate
- Certificate needs to be created for me
- Item to be sent
- Please make arrangements to pick up item

By submitting this form you agree to provide the item or service you have listed above to the LEAP to EXCELLENCE Auction. At the conclusion of the auction, this item or service will be given to the highest bidder. If you are donating a service, such as consulting or a house rental, your contact information will be provided to the highest bidder. It will be the winning bidder's responsibility to contact you.
Please include any promotional materials, including brochures and/or a photo for display during the auction.

Please ship donated items to: Project LEAP PO Box 604 Los Alamitos, CA 90720

To advertise in the auction catalog and website recognition on www.projectleap.org, please specify the size of the ad and email artwork (at least 300 dpi) to auction@projectleap.org.

- Business Card Ad (\$25.00)
- ¼ Page Ad (\$50.00)
- ½ Page Ad (\$75.00)
- Full Page Ad (\$150.00)

Lee Supporters of Excellence

Individual Levels

- Principal Circle: \$500 Donation
- Benefactor Circle: \$250 Donation
- Sponsor Circle: \$100 Donation
- Friends Circle: \$50 Donation

Corporate Levels:

- Tier 1 \$5,000
- Tier 2 \$ 2,500
- Tier 3 \$1,000

Check Payable to: Project LEAP. Project LEAP is a 501 (c) (3) Non-profit corporation (Federal ID# 73-1665088)

Credit Card: Visa MasterCard Discover

Card number: _____ Expiration Date: _____

Authorized Signature: _____ Name On Card: _____

Thank you for your generous donation!!!

A thank you and tax deductible receipt will be sent to you after the auction, but please keep a copy of this form for your records.